Business Process Risk Assessments (BPRA) Training Course

Professional Development Training Course Outline

Category	Risk Management	**Duration**	5 Days
Base Fee	$1,500 USD	**Delivery Mode**	Online / On-site Hybrid

Course Introduction

The current global business landscape is defined by unprecedented volatility, complexity, and interconnectivity, making Proactive Risk Management an essential core competency rather than a mere compliance exercise. Organizations today face a dynamic spectrum of threats, ranging from sophisticated Cybersecurity incidents and Supply Chain Disruptions to the inherent risks embedded in rapid Digital Transformation and the widespread adoption of Generative AI tools. Business Process Risk Assessments (BPRA) Training Course addresses the critical need to shift from a reactive, siloed risk approach to an Objective-Centric Enterprise Risk Management (ERM) framework. We emphasize integrating Business Process Risk Assessments directly into daily operations and strategic planning, enabling decision-makers to identify Hidden Vulnerabilities, prioritize risk treatment based on impact, and foster a robust Risk Culture that supports intelligent risk-taking and sustainable growth.

Effective business stewardship demands a systematic, structured methodology for evaluating risks across all critical processes. Our comprehensive training course is engineered to equip participants with the Advanced Risk Assessment Techniques and Integrated Workflows necessary to safeguard organizational objectives and enhance Operational Resilience. Focusing on both Qualitative and Quantitative analysis, we move beyond traditional checklists to cover modern challenges like the complexities of Third-Party Risk Management and the need for rigorous Control Effectiveness Testing. By mastering proven tools like the Probability and Impact Matrix and Root Cause Analysis, attendees will develop the expertise to conduct high-quality, actionable BPRAs that drive better Resource Optimization, ensure strict Regulatory Compliance, and ultimately translate risk management into a true Competitive Advantage.

Programme Curriculum

Business Process Risk Assessments (BPRA) Training Course

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Course Duration

5 days

Course Objectives

1. Master the principles of Objective-Centric risk identification and assessment for alignment with Strategic Goals.
2. Develop proficiency in applying Advanced Risk Assessment Techniques such as HAZOP and Fault Tree Analysis (FTA) to complex processes.
3. Conduct thorough Root Cause Analysis (RCA) for incident and Near-Miss events to prevent systemic recurrence.
4. Design and implement Integrated Risk Management (IRM) workflows to centralize risk data and break down Risk Silos.
5. Evaluate and enhance Control Effectiveness through structured testing and monitoring protocols.
6. Analyze and mitigate risks associated with Digital Transformation, including Generative AI and new technology adoption.
7. Apply Scenario Analysis and Stress Testing to model the cascading effects of Interconnected Risks.
8. Formulate robust Business Continuity Planning (BCP) and Disaster Recovery (DR) strategies based on BPRA findings.
9. Identify and manage the complexities of Third-Party Risk Management (TPRM) and Supply Chain vulnerabilities.
10. Establish a proactive, positive Risk Culture across all organizational levels.
11. Effectively quantify and prioritize risks using the Probability and Impact Matrix and risk tolerance criteria.
12. Ensure strict adherence to key Regulatory Compliance frameworks
13. Articulate and present Actionable Risk Findings to senior leadership to facilitate Risk-Based Decision-Making.

Target Audience

1. Risk Management Professionals
2. Internal Auditors and Compliance Officers.
3. Process Owners and Business Unit Managers.
4. Operational Leaders and Project Managers.
5. Quality Assurance and Process Improvement Specialists.
6. IT and Cybersecurity Professionals
7. Finance and Legal Professionals interested in organizational resilience.
8. Consultants specializing in governance, risk, and compliance

Course Modules

Module 1: Foundations of Business Process Risk Assessment

- Defining hazard, risk, control, and the shift from a risk-centric to an Objective-Centric view.
- Techniques for decomposing an organization's value chain into critical business processes.
- Alignment of BPRA with COSO ERM and ISO 31000 standards.
- Defining the scope, objectives, and Risk Appetite for the assessment.
- Case Study: Analyzing a Customer Onboarding process to define its objectives and potential failure points.

Module 2: Advanced Risk Identification Techniques

- Utilizing checklists, interviews, and Bow-Tie Analysis for comprehensive hazard detection.
- Identifying risks introduced by planned Digital Transformation or new technology
- Visualizing how risks cascade across different processes and departments
- Applying Failure Modes and Effects Analysis to a critical process step.
- Case Study: Performing an identification workshop for the risks inherent in a move to a new Cloud-Based ERP System.

Module 3: Qualitative and Quantitative Risk Analysis

- Defining clear criteria for measuring risk severity and probability.
- Hands-on training on scoring, plotting, and prioritizing risks.
- Introduction to basic modeling, data sources, and the role of Key Risk Indicators
- Applying the 5 Whys and Fishbone Diagrams to historical process failures.
- Case Study: Quantifying the potential financial and reputational impact of a Third-Party Data Breach.

Module 4: Control Effectiveness and Gap Analysis

- Differentiating between preventative, detective, and corrective controls.
- Mapping controls to risks and process steps in a central Risk Register.
- Developing test scripts and evidence collection procedures for operating effectiveness.
- Performing a structured analysis to identify weaknesses and vulnerabilities in existing controls.
- Case Study: Assessing the effectiveness of Cybersecurity controls within a financial transaction processing workflow.

Module 5: Risk Response and Treatment Strategies

- Detailed strategies for Tolerating, Treating, Transferring, and Terminating risks.
- Developing practical, cost-effective action plans and defining Residual Risk.

- Prioritizing mitigation efforts based on a cost-benefit analysis and risk priority.
- Assigning clear Risk Owners and establishing governance for follow-up.
- Case Study: Developing a comprehensive mitigation plan for a critical Supply Chain Disruption risk.

Module 6: Operational Resilience and Continuity

- Using assessment results to inform Business Continuity Planning objectives.
- Determining key process recovery time and point objectives
- Designing and conducting scenario-based Disaster Recovery exercises.
- Establishing protocols for communicating with stakeholders during a high-impact event.
- Case Study: Creating a BIA-Informed plan for recovering a crucial manufacturing process after a physical or cyber event.

Module 7: Reporting, Monitoring, and Governance

- Creating effective Executive Briefings and dashboards for different stakeholder groups.
- Selecting and monitoring Key Control Indicators to proactively track risk exposure.
- Integrating BPRA into the overall Integrated Risk Management program cycle.
- Documenting the BPRA process to satisfy Regulatory Compliance and audit requirements.
- Case Study: Preparing a quarterly Risk Heatmap and presentation for a Board Risk Committee.

Module 8: Emerging Risks and the Future of BPRA

- Assessing new ethical, data governance, and operational risks from AI integration.
- Integrating sustainability and social factors into process risk analysis.
- Strategies for continually reviewing and updating BPRA methodologies to address market changes.
- Overview of modern GRC Software and automated risk assessment platforms.
- Case Study: Developing an initial BPRA framework to evaluate the risks of implementing a new Data Privacy compliance program

Training Methodology

This course employs a participatory and hands-on approach to ensure practical learning, including:

- Interactive lectures and presentations.
- Group discussions and brainstorming sessions.
- Hands-on exercises using real-world datasets.
- Role-playing and scenario-based simulations.
- Analysis of case studies to bridge theory and practice.
- Peer-to-peer learning and networking.
- Expert-led Q&A sessions.
- Continuous feedback and personalized guidance.

Register as a group from 3 participants for a Discount

Send us an email: info@fineskilltrainingcenter.org or call +254769199797

Certification

Upon successful completion of this training, participants will be issued with a globally- recognized certificate.

Tailor-Made Course

We also offer tailor-made courses based on your needs.

Key Notes

a. The participant must be conversant with English.

b. Upon completion of training the participant will be issued with an Authorized Training Certificate

c. Course duration is flexible and the contents can be modified to fit any number of days.

d. The course fee includes facilitation training materials, 2 coffee breaks, buffet lunch and A Certificate upon successful completion of Training.

e. One-year post-training support Consultation and Coaching provided after the course.

f. Payment should be done at least a week before commence of the training, to Fineskill Training Center account, as indicated in the invoice so as to enable us prepare better for you.

Upcoming Scheduled Sessions

Start Date	End Date	Location	Price
23 Nov 2026	27 Nov 2026	Online	$1,000
23 Nov 2026	27 Nov 2026	Physical	$1,500
23 Nov 2026	27 Nov 2026	Physical	$3,000
23 Nov 2026	27 Nov 2026	Physical	$3,000
23 Nov 2026	27 Nov 2026	Physical	$6,000
23 Nov 2026	27 Nov 2026	Physical	$4,500
23 Nov 2026	27 Nov 2026	Physical	$6,000
23 Nov 2026	27 Nov 2026	Physical	$6,000

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