ERP Project Governance and Steering Committees Training Course

Professional Development Training Course Outline

Category	Enterprise Resource Planning (ERP)	**Duration**	5 Days
Base Fee	$1,500 USD	**Delivery Mode**	Online / On-site Hybrid

Course Introduction

In today’s fast-paced digital transformation landscape, effective ERP project governance is pivotal to delivering business value, ensuring strategic alignment, and mitigating project risks. Organizations face increasing complexity in managing cross-functional ERP implementations, where robust steering committees serve as the backbone for decision-making, stakeholder engagement, and resource optimization. ERP Project Governance and Steering Committees Training Course empowers participants with practical frameworks, governance best practices, and risk management strategies, equipping them to lead ERP programs with transparency, accountability, and measurable outcomes.

Participants will gain hands-on insights into designing effective steering committees, leveraging project dashboards, and enforcing compliance and quality standards. Through real-world ERP case studies, interactive workshops, and structured discussions, this course bridges the gap between strategic objectives and operational execution. Attendees will leave with a clear understanding of project controls, stakeholder communication protocols, and governance frameworks, enabling them to enhance project performance, accelerate ROI, and strengthen organizational change management.

Programme Curriculum

ERP Project Governance and Steering Committees Training Course

Introduction

In today’s fast-paced digital transformation landscape, effective ERP project governance is pivotal to delivering business value, ensuring strategic alignment, and mitigating project risks. Organizations face increasing complexity in managing cross-functional ERP implementations, where robust steering committees serve as the backbone for decision-making, stakeholder engagement, and resource optimization. ERP Project Governance

and Steering Committees Training Course empowers participants with practical frameworks, governance best practices, and risk management strategies, equipping them to lead ERP programs with transparency, accountability, and measurable outcomes.

Participants will gain hands-on insights into designing effective steering committees, leveraging project dashboards, and enforcing compliance and quality standards. Through real-world ERP case studies, interactive workshops, and structured discussions, this course bridges the gap between strategic objectives and operational execution. Attendees will leave with a clear understanding of project controls, stakeholder communication protocols, and governance frameworks, enabling them to enhance project performance, accelerate ROI, and strengthen organizational change management.

Course Duration

5 Days

Course Objectives

1. Understand ERP project governance frameworks and their strategic importance.
2. Design and implement effective steering committee structures.
3. Align ERP initiatives with business objectives for measurable ROI.
4. Identify and mitigate project risks using advanced risk management techniques.
5. Apply decision-making protocols and governance dashboards.
6. Foster cross-functional collaboration and stakeholder engagement.
7. Establish project KPIs and performance monitoring mechanisms.
8. Ensure compliance and regulatory adherence in ERP projects.
9. Optimize resource allocation and capacity planning.
10. Leverage data-driven insights for proactive project governance.
11. Drive change management and adoption across business units.
12. Integrate best practices and lessons learned from global ERP implementations.
13. Strengthen executive reporting and transparency through governance processes.

Target Audience

1. ERP Program Managers
2. Project Managers
3. CIOs / IT Directors
4. Business Analysts
5. Steering Committee Members
6. PMO Leaders
7. Change Management Professionals
8. Functional and Technical Leads

Course Modules

Module 1: Introduction to ERP Project Governance

- Definition and importance of governance in ERP projects
- Roles and responsibilities of stakeholders
- Governance frameworks and models
- Real-world ERP governance case studies
- Governance challenges and mitigation strategies

Module 2: Steering Committees Fundamentals

- Purpose and structure of steering committees
- Membership and accountability matrix
- Decision-making processes and escalation paths
- Case study: Successful ERP steering committee implementation
- Best practices for committee effectiveness

Module 3: Strategic Alignment and Business Value

- Linking ERP projects to organizational goals
- Measuring ROI and business benefits
- Prioritization frameworks for initiatives
- Case study: ERP aligning with corporate strategy
- Tools for tracking business value delivery

Module 4: Risk Management and Issue Resolution

- Identifying project risks and impact analysis
- Risk mitigation frameworks
- Governance roles in risk management
- Case study: Risk handling in a large-scale ERP project
- Monitoring and reporting risk dashboards

Module 5: Project Performance Monitoring

- Defining KPIs and success metrics
- Tracking progress against milestones
- Use of ERP governance dashboards
- Case study: Performance measurement in a global ERP rollout
- Techniques for corrective actions

Module 6: Stakeholder Engagement and Communication

- Stakeholder identification and mapping
- Effective communication plans
- Executive reporting best practices
- Case study: Stakeholder engagement in multi-site ERP projects
- Tools for feedback and collaboration

Module 7: Compliance and Regulatory Considerations

- Legal, regulatory, and audit requirements in ERP
- Governance controls to ensure compliance
- Reporting for audits and stakeholders
- Case study: Ensuring compliance in ERP implementations
- Risk of non-compliance and mitigation strategies

Module 8: Lessons Learned and Continuous Improvement

- Capturing project learnings and insights
- Knowledge management frameworks

- Continuous improvement initiatives
- Case study: Post-governance review in ERP projects
- Integration of lessons into future ERP projects

Training Methodology

This course employs a participatory and hands-on approach to ensure practical learning, including:

- Interactive lectures and presentations.
- Group discussions and brainstorming sessions.
- Hands-on exercises using real-world datasets.
- Role-playing and scenario-based simulations.
- Analysis of case studies to bridge theory and practice.
- Peer-to-peer learning and networking.
- Expert-led Q&A sessions.
- Continuous feedback and personalized guidance.

Register as a group from 3 participants for a Discount

Send us an email: info@fineskilltrainingcenter.org or call +254769199797

Certification

Upon successful completion of this training, participants will be issued with a globally- recognized certificate.

Tailor-Made Course

We also offer tailor-made courses based on your needs.

Key Notes

a. The participant must be conversant with English.

b. Upon completion of training the participant will be issued with an Authorized Training Certificate

c. Course duration is flexible and the contents can be modified to fit any number of days.

d. The course fee includes facilitation training materials, 2 coffee breaks, buffet lunch and A Certificate upon successful completion of Training.

e. One-year post-training support Consultation and Coaching provided after the course.

f. Payment should be done at least a week before commence of the training, to Fineskill Training Center account, as indicated in the invoice so as to enable us prepare better for you.

Upcoming Scheduled Sessions

Start Date	End Date	Location	Price
23 Nov 2026	27 Nov 2026	Online	$1,000

Start Date	End Date	Location	Price
23 Nov 2026	27 Nov 2026	Physical	$1,500
23 Nov 2026	27 Nov 2026	Physical	$3,000
23 Nov 2026	27 Nov 2026	Physical	$3,000
23 Nov 2026	27 Nov 2026	Physical	$6,000
23 Nov 2026	27 Nov 2026	Physical	$4,500
23 Nov 2026	27 Nov 2026	Physical	$6,000
23 Nov 2026	27 Nov 2026	Physical	$6,000

Ready to enroll or request a customized program? Book online or contact us:

Register Online Now

Email: info@fineskilltrainingcenter.com | Website: www.fineskilltrainingcenter.com