Procurement to Pay (P2P) in ERP Systems Training Course

Professional Development Training Course Outline

Category	Enterprise Resource Planning (ERP)	**Duration**	5 Days
Base Fee	$1,500 USD	**Delivery Mode**	Online / On-site Hybrid

Course Introduction

In today’s fast-paced digital economy, organizations are increasingly leveraging ERP systems to streamline their Procurement to Pay (P2P) processes. Efficient P2P management is critical for reducing operational costs, enhancing supplier collaboration, and ensuring compliance across the supply chain. Procurement to Pay (P2P) in ERP Systems Training Course empowers professionals with the knowledge and skills to optimize procurement workflows, integrate automated invoice processing, and implement strategic sourcing strategies within modern ERP platforms. By combining real-world case studies, hands-on exercises, and best practice methodologies, participants will gain actionable insights to drive efficiency and achieve measurable ROI.

Our Procurement to Pay (P2P) in ERP Systems course equips participants with the tools to master purchase requisition management, vendor onboarding, purchase order automation, and payment reconciliation while aligning with regulatory standards and organizational policies. With a focus on data-driven decision making and analytics, this program highlights the latest digital procurement trends, such as e-invoicing, AI-driven analytics, and blockchain-based supplier verification. Designed for finance, procurement, and ERP professionals, this training ensures participants can transform theoretical knowledge into practical, value-generating processes that optimize operational efficiency.

Programme Curriculum

Procurement to Pay (P2P) in ERP Systems Training Course

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Course Duration

5 days

Course Objectives

By the end of this course, participants will be able to:

1. Streamline the end-to-end P2P process using ERP systems.
2. Implement automated purchase requisition workflows for efficiency.
3. Optimize vendor management and supplier performance.
4. Enhance invoice processing with automated validation and approval.
5. Apply strategic sourcing techniques for cost reduction.
6. Integrate ERP analytics for data-driven procurement decisions.
7. Ensure compliance with corporate policies and regulatory standards.
8. Leverage AI and automation in procurement and payment cycles.
9. Improve cash flow management through timely payment processing.
10. Mitigate supplier risks using ERP-based monitoring tools.
11. Implement digital procurement solutions like e-invoicing.
12. Conduct ERP P2P audits for process optimization.
13. Translate case study insights into actionable process improvements.

Target Audience

1. Procurement Managers
2. Finance and Accounts Payable Professionals
3. ERP Implementation Consultants
4. Supply Chain Analysts
5. Vendor Relationship Managers
6. Internal Auditors
7. Business Process Analysts
8. IT Professionals supporting ERP systems

Course Modules

Module 1: Introduction to Procurement to Pay (P2P) in ERP

- Overview of P2P and ERP integration

- Key P2P challenges in modern organizations
- Strategic benefits of automating P2P
- Trends in digital procurement and finance
- Case Study: ERP implementation for a multinational company

Module 2: Purchase Requisition and Order Management

- Creating and approving purchase requisitions
- Purchase order lifecycle in ERP systems
- Workflow automation for efficiency
- Integration with inventory and finance modules
- Case Study: Reducing procurement cycle time by 30%

Module 3: Supplier and Vendor Management

- Supplier onboarding and compliance
- Performance evaluation and scorecards
- Contract management and negotiation strategies
- Supplier collaboration portals
- Case Study: ERP-driven supplier consolidation

Module 4: Invoice Management and Automation

- Invoice receipt, validation, and matching
- Automated approval workflows
- Reducing errors and late payments
- ERP reporting for accounts payable
- Case Study: Implementing e-invoicing in a regional firm

Module 5: Payment Processing and Reconciliation

- Payment scheduling and prioritization
- Multi-currency payment handling
- Bank reconciliation within ERP
- Fraud detection and prevention
- Case Study: Streamlining payments for a global retailer

Module 6: Analytics and Reporting in P2P

- Real-time procurement dashboards
- KPI tracking: cycle times, cost savings, and compliance
- ERP reporting for strategic decisions
- Data-driven procurement insights
- Case Study: Reducing procurement costs through analytics

Module 7: Compliance and Risk Management

- Regulatory compliance in procurement
- Internal controls and audit trails
- Supplier risk assessment
- ERP-based risk monitoring tools
- Case Study: Compliance automation in a manufacturing firm

Module 8: Emerging Trends and Digital Transformation

- AI and ML applications in P2P
- Blockchain for supplier verification
- Cloud-based ERP solutions
- Future-proofing P2P processes
- Case Study: AI-driven procurement optimization

Training Methodology

This course employs a participatory and hands-on approach to ensure practical learning, including:

- Interactive lectures and presentations.
- Group discussions and brainstorming sessions.
- Hands-on exercises using real-world datasets.
- Role-playing and scenario-based simulations.
- Analysis of case studies to bridge theory and practice.
- Peer-to-peer learning and networking.
- Expert-led Q&A sessions.
- Continuous feedback and personalized guidance.

Register as a group from 3 participants for a Discount

Send us an email: info@fineskilltrainingcenter.org or call +254769199797

Certification

Upon successful completion of this training, participants will be issued with a globally- recognized certificate.

Tailor-Made Course

We also offer tailor-made courses based on your needs.

Key Notes

a. The participant must be conversant with English.

b. Upon completion of training the participant will be issued with an Authorized Training Certificate

c. Course duration is flexible and the contents can be modified to fit any number of days.

d. The course fee includes facilitation training materials, 2 coffee breaks, buffet lunch and A Certificate upon successful completion of Training.

e. One-year post-training support Consultation and Coaching provided after the course.

f. Payment should be done at least a week before commence of the training, to Fineskill Training Center account, as indicated in the invoice so as to enable us prepare better for you.

Upcoming Scheduled Sessions

Start Date	End Date	Location	Price
23 Nov 2026	27 Nov 2026	Online	$1,000
23 Nov 2026	27 Nov 2026	Physical	$1,500
23 Nov 2026	27 Nov 2026	Physical	$3,000
23 Nov 2026	27 Nov 2026	Physical	$3,000
23 Nov 2026	27 Nov 2026	Physical	$6,000
23 Nov 2026	27 Nov 2026	Physical	$4,500
23 Nov 2026	27 Nov 2026	Physical	$6,000
23 Nov 2026	27 Nov 2026	Physical	$6,000

Ready to enroll or request a customized program? Book online or contact us:

Register Online Now

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