Project Management Principles & Practices Training Course

Professional Development Training Course Outline

Category	Project Management	**Duration**	5 Days
Base Fee	$1,500 USD	**Delivery Mode**	Online / On-site Hybrid

Course Introduction

Project Management Principles & Practices Training Course is designed to equip professionals with the essential skills and knowledge required to manage projects efficiently from initiation to closure. This course emphasizes the application of modern project management methodologies, tools, and best practices to enhance project success rates and achieve organizational goals. Participants will gain a comprehensive understanding of project planning, execution, monitoring, and controlling processes while developing critical problem-solving and decision-making skills. The course also focuses on risk management, stakeholder engagement, and quality assurance, ensuring participants can lead projects that align with strategic objectives and deliver measurable results.

In today's competitive business environment, mastering project management principles is vital for professionals seeking to improve operational efficiency, drive innovation, and optimize resource utilization. This training incorporates interactive case studies, practical exercises, and scenario-based learning to reinforce knowledge and promote real-world application. Participants will leave the course with the confidence to manage projects effectively, anticipate challenges, and implement solutions that maximize ROI. By the end of the program, learners will be fully prepared to contribute to organizational growth and success through structured, strategic, and results-driven project management practices.

Programme Curriculum

Project Management Principles & Practices Training Course

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Course Objectives

1. Understand the fundamentals of project management principles and processes.
2. Apply project life cycle knowledge to plan, execute, and close projects successfully.
3. Develop effective project scheduling and resource allocation strategies.
4. Implement risk management techniques to mitigate potential project failures.
5. Enhance stakeholder engagement and communication for project alignment.
6. Apply quality management practices to ensure project deliverables meet standards.
7. Develop budget management and cost control skills for project efficiency.
8. Utilize project management tools and software for effective tracking and reporting.
9. Foster team collaboration and leadership in diverse project environments.
10. Evaluate project performance using KPIs and performance metrics.
11. Integrate agile, waterfall, and hybrid methodologies based on project needs.
12. Analyze case studies to identify best practices and lessons learned.
13. Prepare for professional project management certifications and career advancement.

Additional Course Highlights

- Improved project success rates
- Enhanced strategic planning skills
- Increased team productivity and accountability
- Efficient risk identification and mitigation
- Better resource utilization
- Streamlined communication with stakeholders

- Greater organizational alignment
- Effective time management
- Practical tools and templates for immediate use
- Development of leadership and decision-making capabilities

Target Audiences

1. Project Managers
2. Team Leaders
3. Business Analysts
4. Department Heads
5. Aspiring Project Professionals
6. Operations Managers
7. Program Managers
8. Consultants

Course Duration: 5 days

Course Modules

Module 1: Introduction to Project Management

- Overview of project management principles
- Project life cycle stages
- Key project management terminology
- Roles and responsibilities of a project manager
- Introduction to project management software
- Case Study: Successful initiation of a large-scale corporate project

Module 2: Project Planning Essentials

- Setting SMART project objectives
- Work Breakdown Structure (WBS) creation
- Resource allocation techniques
- Budget estimation and planning
- Risk assessment during planning phase
- Case Study: Planning a complex IT infrastructure project

Module 3: Scheduling and Time Management

- Critical path method (CPM) application
- Gantt chart creation and interpretation
- Task prioritization strategies
- Milestone and deliverable tracking
- Time management best practices
- Case Study: Scheduling for a multi-departmental project

Module 4: Risk and Quality Management

- Identifying project risks and issues
- Risk mitigation strategies
- Implementing quality assurance processes
- Quality control techniques and audits
- Monitoring risk throughout project lifecycle
- Case Study: Risk management in construction projects

Module 5: Stakeholder Engagement and Communication

- Stakeholder identification and analysis
- Effective communication strategies
- Reporting and documentation best practices
- Conflict resolution techniques
- Managing stakeholder expectations
- Case Study: Engaging stakeholders in a healthcare project

Module 6: Budgeting and Cost Control

- Cost estimation methods
- Budget allocation and tracking
- Cost variance analysis
- Implementing cost-saving strategies
- Financial reporting for projects
- Case Study: Budget management in an event planning project

Module 7: Team Leadership and Collaboration

- Building high-performing project teams
- Leadership styles and influence
- Team motivation and performance management
- Collaboration tools and techniques
- Conflict management within teams
- Case Study: Leadership in a cross-functional product launch

Module 8: Project Monitoring, Evaluation, and Closure

- Key performance indicators (KPIs) for projects
- Monitoring and reporting techniques
- Lessons learned and project documentation
- Project closure processes
- Evaluation of project success
- Case Study: Closure of a nationwide marketing campaign

Training Methodology

- Interactive instructor-led sessions
- Hands-on exercises and simulations
- Group discussions and collaborative activities
- Case study analysis and practical application
- Role-playing to simulate real-world scenarios
- Continuous assessment and feedback

Organizational Benefits

- Increased project success rates
- Improved resource utilization
- Enhanced team collaboration
- Reduced project risks and delays
- Higher ROI on projects
- Strengthened stakeholder relationships
- Optimized project planning and execution
- Development of a skilled project management workforce

- Streamlined decision-making processes
- Improved organizational agility and adaptability

Register as a group from 3 participants for a Discount

Send us an email: info@fineskilltrainingcenter.org or call *+254769199797*

Certification

Upon successful completion of this training, participants will be issued with a globally- recognized certificate.

Tailor-Made Course

We also offer tailor-made courses based on your needs.

Key Notes

a. The participant must be conversant with English.

b. Upon completion of training the participant will be issued with an Authorized Training Certificate

c. Course duration is flexible and the contents can be modified to fit any number of days.

d. The course fee includes facilitation training materials, 2 coffee breaks, buffet lunch and A Certificate upon successful completion of Training.

e. One-year post-training support Consultation and Coaching provided after the course.

f. Payment should be done at least a week before commence of the training, to Fineskill Training Center account, as indicated in the invoice so as to enable us prepare better for you.

Upcoming Scheduled Sessions

Start Date	End Date	Location	Price
23 Nov 2026	27 Nov 2026	Online	$1,000
23 Nov 2026	27 Nov 2026	Physical	$1,500
23 Nov 2026	27 Nov 2026	Physical	$3,000
23 Nov 2026	27 Nov 2026	Physical	$3,000
23 Nov 2026	27 Nov 2026	Physical	$6,000
23 Nov 2026	27 Nov 2026	Physical	$4,500
23 Nov 2026	27 Nov 2026	Physical	$6,000

Start Date	End Date	Location	Price
23 Nov 2026	27 Nov 2026	Physical	$6,000

Ready to enroll or request a customized program? Book online or contact us:

Register Online Now

Email: info@fineskilltrainingcenter.com | Website: www.fineskilltrainingcenter.com