Risk Assessment in M&E Training Course

Professional Development Training Course Outline

Category	Monitoring and Evaluation	**Duration**	5 Days
Base Fee	$1,500 USD	**Delivery Mode**	Online / On-site Hybrid

Course Introduction

In today’s dynamic development and public sector environment, the ability to identify, analyze, and mitigate risks in Monitoring and Evaluation (M&E) systems is critical for ensuring program effectiveness, sustainability, and accountability. Risk Assessment in M&E Training Course equips professionals with advanced skills to proactively manage uncertainties, enhance decision-making, and strengthen organizational resilience. Participants will gain hands-on experience in applying internationally recognized risk management frameworks, conducting probability-impact analyses, and integrating risk mitigation strategies within M&E cycles.

The course emphasizes practical approaches to understanding operational, financial, and strategic risks while leveraging data-driven insights, predictive analytics, and evidence-based evaluation techniques. Through interactive sessions, case studies, and scenario analysis, learners will develop competencies to anticipate, prioritize, and respond to potential risks that can compromise program outcomes. By the end of the training, participants will be able to design robust risk assessment frameworks aligned with organizational goals, donor requirements, and global M&E standards.

Programme Curriculum

Risk Assessment in M&E Training Course

Introduction

In today’s dynamic development and public sector environment, the ability to identify, analyze, and mitigate risks in Monitoring and Evaluation (M&E) systems is critical for ensuring program effectiveness, sustainability, and accountability. Risk Assessment in M&E Training Course equips professionals with advanced skills to proactively manage uncertainties, enhance decision-making, and strengthen organizational resilience. Participants will gain hands-on experience in applying internationally recognized risk management frameworks,

conducting probability-impact analyses, and integrating risk mitigation strategies within M&E cycles.

The course emphasizes practical approaches to understanding operational, financial, and strategic risks while leveraging data-driven insights, predictive analytics, and evidence-based evaluation techniques. Through interactive sessions, case studies, and scenario analysis, learners will develop competencies to anticipate, prioritize, and respond to potential risks that can compromise program outcomes. By the end of the training, participants will be able to design robust risk assessment frameworks aligned with organizational goals, donor requirements, and global M&E standards.

Course Duration

5 days

Course Objectives

1. Understand the fundamentals of risk management in M&E contexts.
2. Identify, classify, and prioritize programmatic and operational risks.
3. Apply quantitative and qualitative risk assessment tools effectively.
4. Integrate risk indicators into M&E frameworks for proactive monitoring.
5. Develop risk mitigation and contingency strategies.
6. Use data analytics and predictive modeling for risk forecasting.
7. Enhance decision-making under uncertainty.
8. Strengthen accountability and compliance through risk oversight.
9. Design risk-informed evaluation plans for complex programs.
10. Conduct stakeholder risk assessments and communication strategies.
11. Incorporate lessons learned and adaptive management into risk practices.
12. Evaluate financial, reputational, and operational vulnerabilities.
13. Promote a culture of risk awareness across M&E teams and programs.

Target Audience

1. M&E Officers and Managers
2. Program and Project Managers
3. Risk Management Professionals
4. Compliance and Audit Officers
5. Data Analysts in Development Programs
6. Government and Public Sector Evaluators
7. NGO and International Organization Staff
8. Consultants in Program Evaluation and Risk Assessment

Course Modules

Module 1: Introduction to Risk Assessment in M&E

- Key concepts and terminologies in risk management
- Understanding risk types: operational, financial, reputational
- Risk assessment frameworks and standards (ISO 31000, COSO)
- Linkages between risk assessment and M&E cycles
- **Case study:** Risk mapping in a health program

Module 2: Risk Identification and Classification

- Techniques for identifying risks in programs and projects
- Using risk registers and checklists
- Prioritizing risks using probability-impact matrices
- Differentiating between inherent and residual risks
- **Case study:** Risk identification in education sector programs

Module 3: Quantitative Risk Assessment Tools

- Probability-impact analysis
- Monte Carlo simulations for project risks
- Risk scoring and ranking methods
- Using statistical tools for risk prediction
- **Case study:** Quantitative risk modeling in donor-funded initiatives

Module 4: Qualitative Risk Assessment Techniques

- Expert judgment and stakeholder interviews
- SWOT and PESTLE analyses for risk understanding
- Scenario planning and risk workshops
- Assessing risk perception vs reality
- **Case study:** Qualitative assessment in community development programs

Module 5: Risk Mitigation Strategies

- Developing proactive risk response plans
- Risk transfer, avoidance, reduction, and acceptance
- Integrating mitigation into program design
- Resource allocation for risk management
- **Case study:** Mitigation planning for a water sanitation project

Module 6: Monitoring and Reporting Risks

- Establishing risk indicators and thresholds
- Risk dashboards and visualization techniques
- Integrating risk reporting into M&E reports
- Early warning systems for risk detection
- **Case study:** Risk monitoring in emergency response programs

Module 7: Stakeholder Engagement in Risk Assessment

- Communicating risks effectively to stakeholders
- Building risk awareness and capacity among teams
- Negotiating risk responsibilities and accountability
- Participatory approaches to risk identification
- **Case study:** Multi-stakeholder risk workshop in NGO programs

Module 8: Lessons Learned and Adaptive Risk Management

- Documenting risk events and responses
- Using lessons learned to strengthen future programs
- Adaptive management and iterative risk assessment
- Continuous improvement in risk management processes

- **Case study:** Adaptive risk management in a national health initiative

Training Methodology

This course employs a participatory and hands-on approach to ensure practical learning, including:

- Interactive lectures and presentations.
- Group discussions and brainstorming sessions.
- Hands-on exercises using real-world datasets.
- Role-playing and scenario-based simulations.
- Analysis of case studies to bridge theory and practice.
- Peer-to-peer learning and networking.
- Expert-led Q&A sessions.
- Continuous feedback and personalized guidance.

Register as a group from 3 participants for a Discount

Send us an email: info@fineskilltrainingcenter.org or call *+254769199797*

Certification

Upon successful completion of this training, participants will be issued with a globally- recognized certificate.

Tailor-Made Course

We also offer tailor-made courses based on your needs.

Key Notes

a. The participant must be conversant with English.

b. Upon completion of training the participant will be issued with an Authorized Training Certificate

c. Course duration is flexible and the contents can be modified to fit any number of days.

d. The course fee includes facilitation training materials, 2 coffee breaks, buffet lunch and A Certificate upon successful completion of Training.

e. One-year post-training support Consultation and Coaching provided after the course.

f. Payment should be done at least a week before commence of the training, to Fineskill Training Center account, as indicated in the invoice so as to enable us prepare better for you.

Upcoming Scheduled Sessions

Start Date	End Date	Location	Price
23 Nov 2026	27 Nov 2026	Online	$1,000
23 Nov 2026	27 Nov 2026	Physical	$1,500

Start Date	End Date	Location	Price
23 Nov 2026	27 Nov 2026	Physical	$3,000
23 Nov 2026	27 Nov 2026	Physical	$3,000
23 Nov 2026	27 Nov 2026	Physical	$6,000
23 Nov 2026	27 Nov 2026	Physical	$4,500
23 Nov 2026	27 Nov 2026	Physical	$6,000
23 Nov 2026	27 Nov 2026	Physical	$6,000

Ready to enroll or request a customized program? Book online or contact us:

Register Online Now

Email: info@fineskilltrainingcenter.com | Website: www.fineskilltrainingcenter.com