Supplier Auditing Practices Training Course

Professional Development Training Course Outline

Category	Logistics and Supply Chain Management	**Duration**	5 Days
Base Fee	$1,500 USD	**Delivery Mode**	Online / On-site Hybrid

Course Introduction

The global business environment increasingly demands robust supply chain management and compliance with quality standards. Supplier auditing has emerged as a critical component for organizations seeking to maintain operational excellence, mitigate risks, and ensure adherence to regulatory and contractual obligations. This course provides a comprehensive framework for evaluating supplier performance, auditing processes, and implementing corrective actions to strengthen supply chain integrity. Participants will gain insights into best practices, international standards, and the latest auditing tools to enhance supplier accountability and operational efficiency.

With increasing scrutiny on supply chains and the rising importance of sustainability, ethical sourcing, and risk management, organizations must ensure their suppliers comply with industry standards and regulations. Supplier Auditing Practices Training Course equips professionals with practical skills to conduct effective audits, analyze supplier performance data, and implement continuous improvement strategies. By leveraging case studies, interactive exercises, and real-world scenarios, participants will develop the expertise to safeguard their organization’s supply chain while promoting efficiency, transparency, and compliance.

Programme Curriculum

Supplier Auditing Practices Training Course

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Course Objectives

1. Understand the fundamentals of supplier auditing and risk management.
2. Identify key performance indicators (KPIs) for supplier evaluation.
3. Develop audit plans based on regulatory and organizational requirements.
4. Apply international standards and best practices in supplier audits.
5. Conduct effective supplier audits using checklists, observation, and interviews.
6. Analyze audit findings and generate actionable reports.
7. Implement corrective action plans and continuous improvement initiatives.
8. Assess supplier compliance with sustainability and ethical sourcing standards.
9. Leverage technology and audit software for efficient supplier monitoring.
10. Understand contract compliance and legal implications in supplier auditing.
11. Enhance supplier collaboration and performance through feedback mechanisms.
12. Mitigate supply chain risks and prevent potential disruptions.
13. Apply strategic decision-making to optimize supplier relationships.

Organizational Benefits

- Improved supplier performance and compliance.
- Reduced operational and supply chain risks.
- Enhanced quality assurance and product reliability.
- Strengthened regulatory and contractual adherence.
- Increased transparency and accountability in supplier management.
- Optimized procurement and sourcing strategies.
- Effective implementation of continuous improvement initiatives.
- Enhanced decision-making in supplier selection and retention.
- Streamlined audit processes with technology integration.
- Strengthened brand reputation through ethical sourcing practices.

Target Audiences

1. Supply chain managers
2. Procurement professionals
3. Quality assurance officers
4. Compliance and regulatory specialists

5. Audit professionals
6. Operations managers
7. Supplier relationship managers
8. Risk management officers

Course Duration: 5 days

Course Modules

Module 1: Introduction to Supplier Auditing

- Overview of supplier auditing principles
- Importance of supply chain compliance
- Audit types and methodologies
- Key auditing standards and frameworks
- Case study: Audit of a high-risk supplier

Module 2: Audit Planning and Preparation

- Developing audit plans and schedules
- Risk-based audit approaches
- Preparing checklists and questionnaires
- Gathering relevant supplier documentation
- Case study: Audit planning for multinational suppliers

Module 3: Conducting Supplier Audits

- On-site audit procedures
- Interviewing supplier personnel
- Observation and process review techniques
- Documentation of findings
- Case study: Conducting an audit at a manufacturing facility

Module 4: Performance Metrics and Evaluation

- Key Performance Indicators (KPIs) for suppliers
- Analyzing audit results and trends
- Scoring and rating supplier performance
- Benchmarking against industry standards
- Case study: Evaluating supplier KPIs in real-time

Module 5: Reporting and Corrective Actions

- Preparing audit reports
- Communicating findings effectively
- Developing corrective action plans
- Monitoring and follow-up procedures
- Case study: Implementing corrective actions after audit

Module 6: Compliance, Ethics, and Sustainability

- Regulatory and legal requirements
- Ethical sourcing and social responsibility
- Environmental compliance audits
- Supplier sustainability assessment
- Case study: Sustainability audit of a global supplier

Module 7: Technology and Tools for Supplier Audits

- Audit management software
- Data collection and analysis tools
- Real-time reporting systems
- Integration of technology into audit workflows
- Case study: Using audit software for supplier monitoring

Module 8: Continuous Improvement and Supplier Collaboration

- Strategies for continuous improvement
- Enhancing supplier communication and feedback
- Building long-term supplier relationships
- Risk mitigation strategies
- Case study: Collaborative improvement project with a key supplier

Training Methodology

- Interactive lectures and presentations
- Case studies analysis and group discussions
- Hands-on exercises and role plays
- Audit simulation and real-world scenarios
- Group workshops for action plan development
- Technology demonstration for audit software

Register as a group from 3 participants for a Discount

Send us an email: info@fineskilltrainingcenter.org or call *+254769199797*

Certification

Upon successful completion of this training, participants will be issued with a globally- recognized certificate.

Tailor-Made Course

We also offer tailor-made courses based on your needs.

Key Notes

a. The participant must be conversant with English.

b. Upon completion of training the participant will be issued with an Authorized Training Certificate

c. Course duration is flexible and the contents can be modified to fit any number of days.

d. The course fee includes facilitation training materials, 2 coffee breaks, buffet lunch and A Certificate upon successful completion of Training.

e. One-year post-training support Consultation and Coaching provided after the course.
f. Payment should be done at least a week before commence of the training, to Fineskill Training Center account, as indicated in the invoice so as to enable us prepare better for you.

Upcoming Scheduled Sessions

Start Date	End Date	Location	Price
23 Nov 2026	27 Nov 2026	Online	$1,000
23 Nov 2026	27 Nov 2026	Physical	$1,500
23 Nov 2026	27 Nov 2026	Physical	$3,000
23 Nov 2026	27 Nov 2026	Physical	$3,000
23 Nov 2026	27 Nov 2026	Physical	$6,000
23 Nov 2026	27 Nov 2026	Physical	$4,500
23 Nov 2026	27 Nov 2026	Physical	$6,000
23 Nov 2026	27 Nov 2026	Physical	$6,000

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