Training Course on Educational Data Governance and Compliance

Professional Development Training Course Outline

Category	Educational Leadership and Management	**Duration**	5 Days
Base Fee	$1,500 USD	**Delivery Mode**	Online / On-site Hybrid

Course Introduction

In today's data-driven educational environment, institutions must prioritize data governance, compliance, and privacy to ensure ethical data handling, enhance decision-making, and meet regulatory standards. With the rapid digital transformation in education, managing student data privacy, institutional data integrity, and regulatory compliance has become essential for educational leaders. Training Course on Educational Data Governance and Compliance is designed to empower educators, administrators, and IT professionals with the latest best practices, policy frameworks, and legal guidelines to navigate the complex landscape of educational data management.

This course integrates real-world case studies, practical frameworks, and emerging technologies such as AI in data monitoring, data encryption, and cloud-based governance models. Participants will gain a comprehensive understanding of FERPA, GDPR, COPPA, and other compliance regulations while learning how to implement data governance strategies that uphold transparency, security, and accountability. Join us to build a culture of trust, compliance, and innovation in your institution.

Programme Curriculum

Training Course on Educational Data Governance and Compliance

Introduction

In today's data-driven educational environment, institutions must prioritize data governance, compliance, and privacy to ensure ethical data handling, enhance decision-making, and meet regulatory standards. With the rapid digital transformation in education, managing student data privacy, institutional data integrity, and regulatory compliance has become essential for educational leaders. Training Course on Educational Data Governance and Compliance is designed to empower educators, administrators, and IT professionals with the latest best practices, policy frameworks, and legal guidelines to navigate the complex landscape of educational data management.

This course integrates real-world case studies, practical frameworks, and emerging technologies such as AI in data monitoring, data encryption, and cloud-based governance models. Participants will gain a comprehensive understanding of FERPA, GDPR, COPPA, and other compliance regulations while learning how to implement data governance strategies that uphold transparency, security, and accountability. Join us to build a culture of trust, compliance, and innovation in your institution.

Course Objectives

By the end of this course, participants will be able to:

1. Understand the principles of educational data governance and compliance.
2. Apply FERPA, GDPR, COPPA, and other regulatory frameworks effectively.
3. Implement data protection and privacy best practices in schools and institutions.
4. Develop and enforce institution-wide data governance policies.
5. Manage and mitigate data-related risks through compliance audits.
6. Analyze real-world case studies to identify success and failure patterns.
7. Utilize AI and machine learning for data tracking and compliance monitoring.
8. Design data retention, access control, and ethical use policies.
9. Apply cloud security protocols for educational data storage.
10. Collaborate with stakeholders to ensure policy alignment.
11. Respond to data breaches with legal and procedural accuracy.
12. Promote ethical decision-making and accountability in data handling.
13. Build a culture of compliance across academic, IT, and administrative departments.

Target Audience

1. School Administrators and Superintendents
2. College and University Registrars
3. IT Managers in Educational Institutions
4. Data Protection Officers (DPOs)
5. Policy Makers in Education
6. Legal Counsel in Education Sector
7. Academic Researchers and Data Analysts
8. Education Technology Providers

Course Duration: 5 days

Course Modules

Module 1: Introduction to Educational Data Governance

- Definition and principles of data governance
- The importance of compliance in educational settings
- Key regulatory frameworks (FERPA, GDPR, COPPA)
- Roles and responsibilities of data stewards
- Overview of legal and ethical considerations
- **Case Study:** Data governance framework implementation in a K–12 school district

Module 2: Legal and Regulatory Compliance

- FERPA compliance: Rights and responsibilities
- GDPR and international data transfers
- COPPA and student online safety
- Compliance documentation and audit processes
- Understanding consent, access, and data rights

- **Case Study:** GDPR compliance challenge in a global online learning platform

Module 3: Student Data Privacy and Protection

- Strategies for protecting student information
- De-identification and data minimization techniques
- Handling third-party educational tools
- Managing parental and student rights
- Data privacy policy communication strategies
- **Case Study:** Breach of student records and institutional response

Module 4: Data Lifecycle Management

- Data collection, usage, storage, and destruction
- Access controls and retention policies
- Metadata and audit trails
- Cloud vs. on-premise data management
- Recordkeeping compliance with legal requirements
- **Case Study:** Data retention mismanagement and legal implications

Module 5: Technology Integration and Automation

- Leveraging AI and ML in compliance monitoring
- Using LMS and SIS platforms for policy enforcement
- Automating audits and data tracking
- Cloud security solutions for education
- Secure data exchange protocols
- **Case Study:** AI-driven data anomaly detection in higher education

Module 6: Building a Culture of Compliance

- Stakeholder engagement and training
- Leadership roles in policy enforcement
- Change management strategies
- Communication plans for compliance culture
- Cross-functional collaboration techniques
- **Case Study:** Transforming compliance culture in a multi-campus university

Module 7: Risk Management and Incident Response

- Identifying and assessing compliance risks
- Creating risk mitigation strategies
- Developing an incident response plan
- Managing communication during data breaches
- Legal consequences of non-compliance
- **Case Study:** Post-breach recovery strategy in a charter school network

Module 8: Policy Design and Strategic Planning

- Writing comprehensive data governance policies
- Policy templates and customization techniques
- Strategic compliance planning
- Periodic policy review and updates
- Integrating governance with institutional goals
- **Case Study:** Crafting a compliance roadmap for a national education board

Training Methodology

- Interactive expert-led workshops
- Hands-on policy writing and audit simulations
- Analysis of global case studies and benchmarks
- Group discussions and stakeholder role-play
- LMS-integrated compliance exercises
- Quizzes and certification at module completion

Register as a group from 3 participants for a Discount

Send us an email: info@fineskilltrainingcenter.org or call *+254769199797*

Certification

Upon successful completion of this training, participants will be issued with a globally- recognized certificate.

Tailor-Made Course

We also offer tailor-made courses based on your needs.

Key Notes

a. The participant must be conversant with English.

b. Upon completion of training the participant will be issued with an Authorized Training Certificate

c. Course duration is flexible and the contents can be modified to fit any number of days.

d. The course fee includes facilitation training materials, 2 coffee breaks, buffet lunch and A Certificate upon successful completion of Training.

e. One-year post-training support Consultation and Coaching provided after the course.

f. Payment should be done at least a week before commence of the training, to Fineskill Training Center account, as indicated in the invoice so as to enable us prepare better for you.

Upcoming Scheduled Sessions

Start Date	End Date	Location	Price
23 Nov 2026	27 Nov 2026	Online	$1,000
23 Nov 2026	27 Nov 2026	Physical	$1,500
23 Nov 2026	27 Nov 2026	Physical	$3,000
23 Nov 2026	27 Nov 2026	Physical	$3,000
23 Nov 2026	27 Nov 2026	Physical	$6,000
23 Nov 2026	27 Nov 2026	Physical	$4,500

Start Date	End Date	Location	Price
23 Nov 2026	27 Nov 2026	Physical	$6,000
23 Nov 2026	27 Nov 2026	Physical	$6,000

Ready to enroll or request a customized program? Book online or contact us:

Register Online Now

Email: info@fineskilltrainingcenter.com | Website: www.fineskilltrainingcenter.com