Training Course on Performance Based Budgeting Best Practices

Professional Development Training Course Outline

Category	Project Management	**Duration**	5 Days
Base Fee	$1,500 USD	**Delivery Mode**	Online / On-site Hybrid

Course Introduction

INTRODUCTION

Performance-based budgeting (PBB) is a transformative approach to public finance management, aligning resources with measurable outcomes to maximize efficiency and accountability. With growing demands for transparency and results-driven governance, organizations must adopt PBB to ensure fiscal responsibility while achieving strategic goals. This Training Course on Performance-Based Budgeting provides a deep dive into the principles, methodologies, and best practices of PBB for both public and private sector organizations.

Participants will learn to develop budgets that link financial inputs to performance outcomes, enabling decision-makers to allocate resources where they create the most value. The course emphasizes tools and techniques for setting performance metrics, evaluating budgetary impacts, and fostering a culture of accountability.

Programme Curriculum

Training Course on Performance Based Budgeting Best Practices

Introduction

Performance-based budgeting (PBB) is a transformative approach to public finance management, aligning resources with measurable outcomes to maximize efficiency and accountability. With growing demands for transparency and results-driven governance, organizations must adopt PBB to ensure fiscal responsibility while achieving strategic goals. Training Course on Performance-Based

Budgeting provides a deep dive into the principles, methodologies, and best practices for both public and private sector organizations.

Participants will learn to develop budgets that link financial inputs to performance outcomes, enabling decision-makers to allocate resources where they create the most value. The course emphasizes tools and techniques for setting performance metrics, evaluating budgetary impacts, and fostering a culture of accountability. As governments, NGOs, and businesses navigate tight budgets and competing priorities, performance-based budgeting offers a practical framework to enhance resource utilization and service delivery. By focusing on performance outcomes, organizations can demonstrate their impact and ensure stakeholder confidence.

Course Duration

5 Days

Course Objectives

1. Understand the principles and benefits of performance-based budgeting.
2. Analyze the differences between traditional and performance-based budgeting.
3. Learn to design and implement PBB frameworks tailored to organizational needs.
4. Develop measurable performance indicators linked to strategic objectives.
5. Build capacity for monitoring and evaluating budgetary performance.
6. Understand the role of data in enhancing PBB decision-making.
7. Explore global best practices and case studies in PBB implementation.
8. Enhance stakeholder engagement in budget planning and execution.
9. Address challenges and barriers to effective PBB adoption.
10. Create actionable strategies for sustainable performance-based budgeting.

Organizational Benefits

1. Enhanced financial transparency and accountability.
2. Improved alignment of budget allocations with organizational goals.
3. Increased efficiency in resource utilization.
4. Strengthened capacity for data-driven decision-making.
5. Better performance monitoring and evaluation mechanisms.
6. Heightened stakeholder trust through measurable outcomes.
7. Reduction in wastage and duplication of resources.
8. Strategic prioritization of programs with high impact potential.
9. Empowered workforce with enhanced budgeting skills.
10. Improved compliance with international financial management standards.

Target Participants

- Finance and budget officers.
- Public administrators and policymakers.
- Program managers and team leaders in NGOs and international organizations.

- Private sector executives responsible for financial planning.
- Researchers and academics in public finance and management.
- Professionals in monitoring and evaluation roles.

Course Outline

Module 1: Fundamentals of Performance-Based Budgeting

1. Introduction to PBB: Definitions, principles, and benefits.
2. Differences between traditional and performance-based budgeting.
3. Key components of a PBB framework.
4. Case study: Transitioning from traditional to PBB in a government setting.
5. Workshop: Identifying gaps in current budgeting practices.

Module 2: Designing a PBB Framework

1. Setting performance goals and objectives.
2. Linking budget allocations to measurable outcomes.
3. Establishing performance indicators and metrics.
4. Case study: PBB design in a large NGO.
5. Practical exercise: Developing a PBB framework for a hypothetical organization.

Module 3: Implementing Performance-Based Budgeting

1. Steps for rolling out PBB in an organization.
2. Roles and responsibilities in PBB implementation.
3. Integrating PBB with organizational strategic planning.
4. Case study: Challenges and successes in PBB implementation in a municipality.
5. Role-play: Simulating PBB rollout in a team setting.

Module 4: Monitoring and Evaluating Budgetary Performance

1. Tools and techniques for monitoring PBB outcomes.
2. Analyzing data to assess budget performance.
3. Continuous improvement through feedback mechanisms.
4. Case study: Evaluating a PBB program in the healthcare sector.
5. Group discussion: Identifying key challenges in PBB monitoring.

Module 5: Overcoming Barriers to PBB Adoption

1. Common challenges in implementing PBB and how to address them.
2. Change management strategies for transitioning to PBB.
3. Engaging stakeholders in the budgeting process.
4. Case study: Addressing resistance to PBB in an educational institution.
5. Activity: Brainstorming solutions to PBB adoption barriers.

Module 6: Best Practices and Global Trends in PBB

1. International case studies of successful PBB frameworks.

2. Leveraging technology and data analytics for PBB.
3. Adapting PBB to diverse organizational contexts.
4. Future trends in performance-based budgeting.
5. Workshop: Developing a roadmap for PBB in participants' organizations.

Training Methodology

The instructor led trainings are delivered using a blended learning approach and comprises of presentations, guided sessions of practical exercise, web-based tutorials and group work. Our facilitators are seasoned industry experts with years of experience, working as professional and trainers in these fields.

Register as a group from 3 participants for a Discount

Send us an email: info@fineskilltrainingcenter.org or call *+254769199797*

Certification

Upon successful completion of this training, participants will be issued with a globally- recognized certificate.

Tailor-Made Course

We also offer tailor-made courses based on your needs.

Key Notes

a. The participant must be conversant with English.

b. Upon completion of training the participant will be issued with an Authorized Training Certificate

c. Course duration is flexible and the contents can be modified to fit any number of days.

d. The course fee includes facilitation training materials, 2 coffee breaks, buffet lunch and A Certificate upon successful completion of Training.

e. One-year post-training support Consultation and Coaching provided after the course.

f. Payment should be done at least a week before commence of the training, to Fineskill Training Center account, as indicated in the invoice so as to enable us prepare better for you.

Upcoming Scheduled Sessions

Start Date	End Date	Location	Price

23 Nov 2026	27 Nov 2026	Online	$1,000
23 Nov 2026	27 Nov 2026	Physical	$1,500
23 Nov 2026	27 Nov 2026	Physical	$3,000
23 Nov 2026	27 Nov 2026	Physical	$3,000
23 Nov 2026	27 Nov 2026	Physical	$6,000
23 Nov 2026	27 Nov 2026	Physical	$4,500
23 Nov 2026	27 Nov 2026	Physical	$6,000
23 Nov 2026	27 Nov 2026	Physical	$6,000

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Register Online Now

Email: info@fineskilltrainingcenter.com | Website: www.fineskilltrainingcenter.com